# NAUTICA LLC PRIVACY POLICY

# 1. INTRODUCTION

Nautica LLC is a company registered in Georgia. The Company provides Georgian crew and crew management services.

Nautica LLC is committed to protecting your privacy. This privacy notice applies to information obtained through this website. The official website, nautica-crew.com, is presented as is seen by the user.

Please read the following Privacy Policy carefully, as it explains what data may be collected via this website nautica-crew.com, or that you provide voluntarily to the company, and how it may be used/processed, respecting the privacy of all website visitors and any personal data.

By submitting any personal data via this website, you agree to its possible use, processing and storing, as explained hereafter in this Privacy Policy.

## 2. INFORMATION WE COLLECT

#### 2.1. Generally on this website

This website collects only basic data for a few specific purposes, including:

- Processing unsolicited job applications for careers at sea
- General enquiries with regards to our crew management services
- Standard statistical data on user website activity for analytical purposes to help enhance content and the overall user experience on this website

### 2.2. During the recruitment process

As part of our operations, the Company obtains and processes seafarers' personal data. The Company collects this information in a transparent way and only with the full cooperation and knowledge of interested parties. This data includes any information that makes a person identifiable such as names, addresses, telephones, emails.

To complete an application of interest for a job at sea or job ashore, you must also upload your CV/Resume. However, the website DOES NOT actually log or store the CV or any information within, but rather sends it securely, together with all other necessary details, by email to the relevant recruitment team to be actioned accordingly.

#### 3. DISCLOSURE OF YOUR PERSONAL DATA

We limit access to your personal data to those employees, agents, contractors, and other third parties who have a business need to know.

We do not share the information we collect about you from the website with any 3rd parties other than the ones agreed upon by the data's owner for the purpose of recruitment/employment.

#### 4. HOW WE PROTECT YOUR DATA

In order to protect your personal information against misuse, alteration, loss, or destruction and against accidental or unauthorized access or disclosure, we strictly enforce this Notice within the Company and have implemented appropriate physical, organizational, and technical security measures and procedures.

#### 5. YOUR LEGAL RIGHTS

You have the rights to:

**Request access** to your personal data (commonly known as a "data subject access request"). This enables you to receive a copy of the personal data we hold about you and to check that we are lawfully processing it.

**Request correction** of the personal data that we hold about you. This enables you to have any incomplete or inaccurate data we hold about you corrected, though we may need to verify the accuracy of the new data you provide to us.

**Request erasure** of your personal data. This enables you to ask us to delete or remove personal data where there is no good reason for us to continue to process it.

**Object to processing** of your personal data where we are relying on a legitimate interest (or those of a third party) and there is something about your particular situation which makes you want to object to processing on this ground as you feel it impacts on your fundamental rights and freedoms.

**Withdraw consent at any time** where we are relying on consent to process your personal data. However, this will not affect the lawfulness of any processing carried out before you withdraw your consent. If you withdraw your consent, we may not be able to provide certain services to you. We will advise you if this is the case at the time you withdraw your consent.

You could exercise any of the rights set out above by contacting us at <u>cv@nautica-crew.com</u>